

# ST. LUCIE COUNTY FIRE DISTRICT FIREFIGHTERS' RETIREMENT FUND



## Minutes: July 22, 2022

1. Chairman Tony Napolitano called the July 22, 2022 Quarterly Board Meeting to order at 2:30 PM.

| <u>TRUSTEES</u>        | <u>OTHERS</u>   |
|------------------------|---|
| Tony Napolitano, Chair | Scott Baur & Albert Lovingood, Administrator (Resource Centers)   |
| Jeff Lee, Secretary    | Bonni Jensen, Attorney (Klausner Kaufman Jensen & Levinson)       |
| Serge Greene           | Frank Wan & Burgess Chambers, Consultant (Burgess Chambers Assoc) |
| Chief Nate Spera       |   |
| Ryan Sapp              |   |

2. EXTRAORDINARY (EXIGENT) CIRCUMSTANCES FOR TRUSTEES JOINING ELECTRONICALLY

All Trustees were physically present.

3. MINUTES

The Trustees reviewed the Quarterly Board Meeting Minutes Dated: May 19, 2022.

Jeff Lee made a motion to approve the Minutes for the Meeting of May 19, 2022, as amended. The motion received a second from Ryan Sapp, approved by the Trustees 5-0.

4. BENEFIT APPROVALS

The Trustees reviewed the Benefit Approvals Dated July 22, 2022.

Chief Spera made a motion to approve the Benefit Approval Dated July 22, 2022. The motion received a second from Jeff Lee, approved by the Trustees 5-0.

5. PLAN FINANCIALS

### Interim Financial Statements

The Board received the interim financial statement through April 30, 2022.

### Disbursements

The Board reviewed the Warrant Dated July 22, 2022.

Ryan Sapp made a motion to approve the Warrant Dated July 22, 2022. The motion received a second from Jeff Lee, approved by the Trustees 5-0.

6. REPORTS

# ST. LUCIE COUNTY FIRE DISTRICT FIREFIGHTERS' RETIREMENT FUND



## Atlanta Capital Management (Mary Byrom, Atlanta Capital)

Mary Byrom started her presentation by reviewing Atlanta Capital Management's investment philosophy and objective in detail with the Board. For Quarter-To-Date, the returns on the High Quality Growth Plus fund was -12.75% compared to the Russell 1000 Growth Index of -20.92% and the S&P 500 Index of -16.10%. For the Year-To-Date returns, the Fund earned -22.44%, Fiscal-Year-To-Date returns were -13.84%, One-Year trailing returns were -11.07%, Three-Year trailing returns were 11.66%, Five-Year trailing returns were 15.70%, and since inception, the Fund earned 14.65%. Since the date of inception, the Plan has had a total of net investment contributions of -\$908,762, earnings of \$8,404,212, and the market value as of June 30, 2022, was \$7,495,450. Mrs. Byrom concluded her presentation by reviewing the performance drivers and detractors, new purchases, and sales for the quarter, along with the portfolio characteristics in detail with the Board.

Mrs. Byrom presented the Board with notice that Atlanta Capital Management's parent company, Eaton Vance Corp. had entered into a definitive merger agreement under with Morgan Stanley will acquire Easton Vance Corp., and its subsidiaries, including Atlanta Capital last year. Attorney Bonni Jensen informed the Board that she has a few questions regarding how the Morgan Stanley investment restrictions will affect Atlanta Capital with regards to their ability to invest in companies and that she is working with Mrs. Byrom to get more clarification regarding this matter.

## Investment Consultant (Frank Wan, Burgess Chambers & Associates)

Burgess Chambers gave the Board a preliminary update on the performance of the Pension Fund, stating that for the Quarter Ending June 30, 2022, the Plan was down -9.3% and as of now, the Plan is up approximately 8% resulting in a current loss of -1.3% for the Fiscal Year. Mr. Chambers informed the Board that bonds and convertibles are up and the Westwood, Atlantic Capital, Credex, and Infrastructure have been the Plan investments that have been doing well and bringing in positive returns. Mr. Chambers gave the Board an update regarding Aristotle informing the Board that the three Tranche investments of \$4,333,333 each have been funded with the last trade taking place on July 28, 2022.

## Attorney Report (Bonni Jensen, Klausner Kaufman Jensen & Levinson)

PTSD Guest Speaker Update: Attorney Bonni Jensen informed the Board that her Firm has found a guest speaker to come and make a presentation as per requested.

Jensen Memo – IRS Milage Rate for Mid-Year (July 2022): Ms. Jensen presented the Board with a Memo regarding the Internal Revenue Service releasing its updated Standard Mileage Rate for the final six months of 2022. The new rate is \$0.625 per mile for miles driven on or after July 1, 2022. The rate increased by \$0.04 from the rate effective at the start of the year.

## Administrator Report (Scott Baur and Albert Lovingood, Resource Centers)

Signature Authorizations: Mr. Lovingood informed the Board that he has the updated Signature Authorization Forms to collect the Trustee signatures from those who were no not present at the last Board Meeting to sign.

# ST. LUCIE COUNTY FIRE DISTRICT FIREFIGHTERS' RETIREMENT FUND



DROP Entry Forms: Mr. Baur presented the Board with the updated DROP Entry Forms that reflect the current options and DROP duration time period as a result of the recent Ordinance changes.

Administrator Fee Agreement Addendum: Mr. Baur informed the Board that the updated Administrator Fee Agreement Addendum has been completed and is ready for signature.

## 7. NEW BUSINESS

Chief Spera informed the Board that there is a pending Disability Application that is expected to be submitted in the near future.

## 8. OTHER BUSINESS

There was no other business to discuss at this time.

## 9. ADDITIONAL REPORTS

The TA Realty Core Property Fund Notice of Change to Administrator was included in the Trustees Packets for informational purposes.

## 10. PUBLIC COMMENTS

No members of the public had any comment.

## 11. NEXT MEETING

The next Quarterly Board Meeting is scheduled for Thursday, September 15, 2022, at 2:30PM.

## 12. ADJOURNMENT

There being no further business, Jeff Lee made a motion to adjourn the meeting at 3:42 PM. The motion received a second from Chief Spera, passed 5-0 by the Trustees.

Respectfully submitted,

~~Jeff Lee, Secretary~~

*Serge Greene*  
Trustee